
Idaho State Capitol Commission

Official Minutes, July 16, 2008

A meeting of the Idaho State Capitol Commission was held on this date in the main conference room at the Idaho State Historical Society, Boise, Idaho. (Acting) Chairman Steve Hartgen called the meeting to order at 10:05 a.m.

Attendees

Members Present:

Stephen Hartgen

Sandy Patano

Evan Frasure

Dolores Crow

Mike Gwartney, Director, Department of Administration, Secretary/Ex-Officio Member

Jeff Youtz, Director, Legislative Services Office, and Ex-Officio Member

Janet Gallimore, Executive Director, Idaho State Historical Society, and Ex-Officio Member

Members Absent:

Andrew Erstad

Others Present:

Gary Daniel, Communications Liaison, Idaho State Capitol Commission via teleconference

Becky Henke, Communications Coordinator, Idaho State Capitol Commission

Tim Mason, Administrator, Division of Public Works, Dept. of Administration

Jan Frew, Executive Project Manager, Division of Public Works, Dept. of Administration

Kelly Berard, Relocation Project Manager, Division of Public Works

Teresa Luna, Chief of Staff, Department of Administration

Connie Smith, Fiscal Officer, Dept. of Administration

Brigette Teets, Webmaster, Dept. of Administration

Robyn Lockett, Relocation Specialist, Legislative Services Office

Michelle Lynch, Idaho State Historical Society

Lloyd Knight, Division of Financial Management

Vivian Otero-Epley, Idaho State Building Authority

Rich Bauer, Lemley+3D/I

Jim Mallon, Lemley+3D/I

John Maulin, CSHQA

John Emery, Jacobsen Hunt Joint Venture (JHJV)

General Commission Business

Approval of Minutes

MOTION: Commissioner Jeff Youtz moved to approve the June 18, 2008 Idaho Capitol Commission meeting minutes as written. The second was by Commissioner Evan Frasure; the motion passed unanimously.

Budget and Funding Issues

Revenue & Expenditures Report, *Connie Smith*

Ms. Smith referred to the FY 2008 Budget Worksheet and the FY 2008 Sources and Uses of Funds reports for the period ending June 30, 2008 during her presentation, both available to the Commission.

Ms. Smith reported total expenditures for personnel costs during Fiscal Year 2008 Permanent Building Fund budget as follows:

Expenditures from FY 2007 Carryover:	\$73,061
Expenditures from FY 2008 Appropriation:	<u>\$65,237</u>
Total Personnel Cost Expenditures for the year:	<u>\$138,298</u>

Carryover from FY 2008 Appropriation: \$54,863

Ms. Smith said that the final Endowment Fund Investment Board (EFIB) billing was \$12,465, and she then reported Fiscal Year 2008 operating expenditures as follows:

	<u>Expenditures</u>	<u>Balance (Carryover)</u>
Expenditures from FY 2007 Carryover:	\$207,137	
Harvested Wood Project from FY 2007 Carryover:	\$365	\$4,635
Expenditures from FY 2008 Appropriation:	\$233,514	\$362,114
Total FY 2008 Appropriation:	\$376,558	\$416,977

She reported expenditures from the Capitol Furnishings fund were in the amount of \$125,995, leaving a balance of \$4,913,378.

Addressing the FY 2008 Sources and Uses of Funds spreadsheet as of June 30, 2008, Ms. Smith reported total available funds are as follows:

- Income Fund: \$1,947,929
- Permanent Building Fund: \$299,485
- Capitol Furnishings Fund: \$5,266,574

The total cash balance, after liabilities, as follows:

- Income Fund: \$1,453,624
- Permanent Building Fund: \$255
- Capitol Furnishings Fund: \$227,201

The estimated market positions are:

- Income Fund: \$1,452,797
- Permanent Building Fund: \$0
- Capitol Furnishings Fund: \$227,201
- Endowment Fund: \$18,512,252

Proposed Budget for FY 2009, *Connie Smith*

Ms. Smith presented a preliminary FY 2009 Proposed Budget (attached) for approval by the Capitol Commission. She told the Commissioners that this budget reflects the FY 2008 carryover amount, and she pointed out that \$25,000 has been allocated to the promotion and publicity category and \$15,350 has been allocated to the outreach category. Commissioner Patano asked if the amount for the outreach program includes travel to give the community presentations around the state. Ms. Smith said that it doesn't include travel costs, explaining that those costs have been allocated into the travel category; she clarified that the \$15,350 and \$25,000 were for special outreach projects like the airport exhibit.

MOTION: Commissioner Youtz moved to approve the tentative proposed FY 2009 budget. The second was by Commissioner Patano; the motion passed unanimously.

Capitol Restoration Updates

Project Status, *Jan Frew*

Ms. Frew asked Mr. Mallon to review the Lemley+3D/I June 2008 Program Report. Mr. Mallon reported that the Construction Manager At Risk (CMAR) and the Design/Build Contractor continue to make significant progress on the project. The architect, CSHQA, continues to support the contractors and to monitor construction.

He said that during the month of June, the CMAR directed and secured the new northwest stairs into the Capitol building.

The Design/Build contractor has enclosed the East wing and completed the bulk of the mechanical ductwork, electrical, plumbing (MEP) and the fire sprinkler rough-in work. They have completed the exterior wall for the East wing, including structural steel and decking and the floor slabs in both wings. They have removed the shoring on the East wing. After they pour a small portion of the deck, they will also have enclosed the West wing. They are in the process of flood testing the waterproofing in both wings. The architect and the Design/Build contractor continued to coordinate the MEP installation details of the wings tenant improvement with the core and shell work.

The CMAR issued letters of intent to the successful bidders on the wings' tenant improvements. As soon as the Guaranteed Maximum Price is final, the contracts will be issued for the tenant improvements in the wings.

Inside the Capitol, the subcontractor has completed demolition work and the CMAR will self-perform the remaining demolition. MEP and fire protection installation continues on all levels of the Capitol. The CMAR has prepared the space for the new stairs and elevators. Interior work in the domes and upper parts of the Capitol Building is complete.

Evergreene continues to restore the plaster. The column capital paint preparation and the scagliola restoration is complete on the second, third, and fourth floors. The CMAR expects all scagliola restoration to be complete in July. Marble cleaning and restoration are ongoing in various areas of the Capitol. The subcontractor completed cleaning and restoration on the second floor balustrades and the first floor stairs.

The drywall subcontractor is framing the interior walls on first through the fourth floors. Exterior window restoration continues; the sashes throughout the building have been removed and the exterior and interior of the windows are being repaired and refinished. In June, new sashes were installed on the fourth floor.

The CMAR is overseeing a significant effort to either strip or encapsulate the distemper paint, with most of the work on the third and fourth floors. The CMAR has increased the worker numbers to keep this work ahead of the other subcontractors so this does not slow the schedule. Woodworking continues throughout the building, primarily focused on the third and fourth floors. Finish painting in the Chamber domes commenced in June and will move to the JFAC dome next. When the subcontractor finishes painting the chamber domes, the scaffolding will be removed and work will begin on the floors of the Chambers.

Commissioner Hartgen asked how the distemper paint issue has affected the schedule. Mr. Mallon explained that the schedule is extended approximately 10 days, but the CMAR is confident those days can be made up. Until the distemper paint clean-up is finished, no other paint work can be fully completed.

Commissioner Youtz asked Mr. Mallon to address the items on the schedule that have had a negative impact and Mr. Mallon responded that in addition to the distemper paint issue, acceptable matching marble has been difficult to find. He said that it has also been difficult to match the glass that will be replaced. The project team has finally found a good visual match that is only slightly thicker than the original glass. He added that it will be difficult to fabricate because of the shapes. In addition to those three items, catwalks must be installed in the small area of the rotunda so that maintenance workers can access the mechanical and electrical systems in that area. The architect and CMAR are trying to resolve this technical issue in a way that fulfills the design intent, complies with building codes and does not adversely alter the schedule and/or budget.

Mr. Mallon reiterated that he is confident the team will complete the project by November 13th 2009. Mr. Emery said that Jacobsen Hunt is cautiously optimistic about schedule.

Budget Review, Jan Frew

Ms. Frew referred to the DPW 30-month Budget Report as of June 30, 2008 and reported the following:

Capitol Restoration Expenditures:	\$24,109,508
Wings Expansion Expenditures:	\$19,588,834

She pointed out that in May, expenditures for the Capitol and the Wings were fairly equal, but this month's expenditures show that work on the Capitol is increasing.

The project team has negotiated the GMP and the document will be executed within the week. Ms. Frew said that the \$120 million budget will be increased to \$122.5 million on reports before the next Commission meeting. The restoration budget will be increased to \$85,492,660, of which the CMAR contract is \$76,190,000. The wings budget is \$37,007,340, of which \$34,500,000 is allocated for the core and shell and the wings tenant improvements.

She made note that the project team is still committed to the original \$120 million goal and intends to tightly manage contingencies to that goal, if possible. Commissioner Hartgen asked if she foresees any emerging opportunities to be closer to the \$120 million and Ms. Frew responded that they have identified some areas to manage closely, such as the distemper paint clean up. Commissioner Gwartney credited Ms. Frew and Mr. Emery for already finding a way to save an estimated \$1 million.

Schedule Update, *Jan Frew*

Ms. Frew said that the contractor has reported a ten-day impact to the schedule due to distemper paint, which they hope to recover. The substantial completion date in the GMP remains November 13th, 2009 and the final completion date is January 29, 2010. She also said that the project team is committed to meeting this schedule. The Commissioners discussed options if the final completion schedule slides and Mr. Emery said that the considerations for moving into the building before it is complete are 1) all life-safety construction must be complete, and 2) finishes can be completed after tenants are relocated back into the building. Mr. Emery said that he is working with the Division of Building Safety and the relocation team on this issue.

Public Outreach, Art & Culture

Public Relations/Outreach Activities, *Sandy Patano*

Ms. Patano reported that since the last Capitol Commission meeting, the project has received favorable publicity throughout the State and thanked the project team for keeping Mr. Daniel informed about the project.

Commissioner Hartgen agreed that the press coverage has been very positive and gave compliments to Mr. Daniel and Ms. Frew, and asked them to continue to give the press information and provide media tours. Mr. Daniel said that documentation of the project is ongoing and thanked the contractors for allowing the media and others to attend tours of the construction site.

Commissioner Patano reported that other outreach activities over the month include:

- Gary Daniel is negotiating the costs for reproductions of the airport exhibit to be displayed around the state.
- Mr. Daniel has delivered several community presentations during the month.
- Papers and news agencies across the State are covering the restoration, not just local media.

Art, History & Culture Committee, *Commissioner Janet Gallimore*

Commissioner Janet Gallimore reported that the Art, History and Culture Committee is working on the following items:

- Staff is “templating” space on each floor for the exhibit space master plan. The Art, History, and Culture Committee will review the plan.
- Mr. Swanson and Mr. Daniel are developing an RFP for the story line design in the entry area.
- Staff is cataloging the historic photographs, which will streamline the process for picking photographs for the legislative committee meeting rooms.
- Gary Daniel is working on a plaque to represent this Capitol restoration.
- Two new members were appointed to the Art, History & Culture Committee: Commissioners Dolores Crow and Jeff Youtz. The committee met and developed a work plan for the year.

Commissioner Hartgen asked if the xeriscape landscaping initiative is being developed and Ms. Frew said that the project team has just begun developing the landscape plan and will consider the xeriscape demonstration garden offer from United Water.

Monthly Meeting Schedule, (Acting) Chairman Steve Hartgen

Regular meetings are scheduled at 10:00 am on the third Wednesday of each month at the Idaho State Historical Society unless the Commission is touring the Capitol. The next meetings have been scheduled for:

- Tuesday, August 19 in the JR Williams Basement Conference Room. (Commissioners will tour the Capitol following the meeting.)
- Wednesday, September 17 at Idaho State Historical Society
- Wednesday, October 15 at Idaho State Historical Society

Adjournment

Commissioner Evan Frasure moved to adjourn the meeting. The second was by Commissioner Dolores Crow; the (Acting) Chairman adjourned the meeting at 11:10 am.

Becky Henke, Communications Coordinator