
Idaho State Capitol Commission

Official Minutes, May 21, 2008

A meeting of the Idaho State Capitol Commission was held on this date in the basement conference room at the JR Williams Building, Boise, Idaho. Chairman Jack Kane called the meeting to order at 10:05 a.m.

Attendees

Members Present:

Major General (Retired) Jack Kane, Chairman
Stephen Hartgen
Andrew Erstad
Evan Frasure, via teleconference
Sandy Patano, via teleconference
Dolores Crow
Janet Gallimore, Executive Director, Idaho State Historical Society, and Ex-Officio Member
Mike Gwartney, Director, Department of Administration, Secretary/Ex-Officio Member
Jeff Youtz, Director, Legislative Services Office, and Ex-Officio Member

Others Present:

Gary Daniel, Communications Liaison, Idaho State Capitol Commission
Becky Henke, Communications Coordinator, Idaho State Capitol Commission
Jan Frew, Executive Project Manager, Division of Public Works, Dept. of Administration
Kelly Berard, Relocation Project Manager, Division of Public Works
Connie Smith, Fiscal Officer, Dept. of Administration
Teresa Luna, Chief of Staff, Dept. of Administration
Robyn Lockett, Relocation Specialist, Legislative Services Office
Ken Swanson, Idaho State Historical Society
Michelle Lynch, Idaho State Historical Society
Vivian Otero-Epley, Idaho State Building Authority
Rich Bauer, Lemley+3D/I
Jim Mallon, Lemley+3D/I
John Maulin, CSHQA
Kevin Brown, Jacobsen Hunt Joint Venture (JHJV)
John Emery, Jacobsen Hunt Joint Venture (JHJV)

General Commission Business

Approval of Minutes

MOTION: Commissioner Jeff Youtz moved to approve the minutes of the April 22, 2008 Capitol Commission meeting as written. The second was by Commissioner Andy Erstad; the motion passed unanimously.

Budget and Funding Issues

Revenue & Expenditures Report, *Connie Smith*

Ms. Smith referred to the FY 2008 Budget Worksheet and the FY 2008 Sources and Uses of Funds reports for the period ending April 30, 2008 during her presentation, both available to the Commission.

Ms. Smith reported that total year-to-date expenditures for personnel costs are \$111,889, and she anticipates that approximately \$65,000 will carry forward from FY 2008 personnel cost budget to the FY 2009 budget. During April, \$17,461 of the FY 2007 operating carried forward funds was applied to the Endowment Fund Investment Board (EFIB) third quarter billing. A fourth quarter EFIB billing is expected in June.

The total year-to-date FY 2008 expenditures for the Capitol Commission are \$299,869 as of April 30, 2008, leaving a budget balance of \$493,667. The FY 2007 carry forward funds will be allocated toward more expenditures during the end of this fiscal year, freeing up additional 2008 funds. At the end of the fiscal year, any funds remaining in the FY 2008 budget will be reappropriated (carried forward) to FY 2009.

Ms. Smith reported that no expenditures have been made from the \$5,000 allocation to the Capitol Restoration Wood Project to date. Commissioner Gwartney asked Ms. Smith to report the fund balance to Representative Max Black.

A total of \$10,398 has been spent from the Capitol Furnishings fund, leaving a balance of \$5,028,975.

Addressing the FY 2008 Sources and Uses of Funds spreadsheet as of April 30, 2008, Ms. Smith reported total available funds are as follows:

- Income Fund: \$1,924,234
- Permanent Building Fund: \$299,485
- Capitol Furnishings Fund: \$5,240,283

The total cash balance, after liabilities, is as follows:

- Income Fund: \$1,429,929
- Permanent Building Fund: \$255
- Capitol Furnishings Fund: \$200,910

The estimated market positions, as of March 30th are:

- Income Fund: \$1,439,742
- Permanent Building Fund: \$0
- Capitol Furnishings Fund: \$200,910
- Endowment Fund: \$17,512,646

Commissioner Youtz reminded the commission that the EFIB usually presents the options for the best use and income potential for the commission's funds at the June commission meeting, after which the commission usually makes a motion on whether to transfer funds into the income fund for the next fiscal year and how much to transfer. He said that the commissioners may not need to move funds this year because the cash balance is \$1.4 million.

Capitol Restoration Updates

Commissioner Erstad said that the Design and Construction Committee is continuing to meet regularly and then he turned the time over to Ms. Frew to report on the project status.

Project Status, *Jan Frew*

As she gave her report, Ms. Frew referred to the Lemley+3D/I April 2008 Program Report. She reported that all major demolition work is complete, continuing with only spot demolition work for construction. The mechanical, electrical, plumbing (MEP) and fire suppression systems are complete. Framing, finishing and construction work is in progress on the fourth floor. As work on the upper floors is completed, the focus of work moves to the floors below. The drywall subcontractor has continued framing interior walls on the fourth floor and has commenced steel stud framing on the second and third floors. Various mock-ups in the Capitol have been reviewed and accepted, including the paint mock-ups in the interior of the Rotunda dome, as well as in the domes over the House and Senate.

Scagliola restoration and column paint preparation has now shifted to the rotunda columns. Scagliola work in the House and Senate chambers is complete. The subcontractor, Evergreene, is training local workers on scagliola and historic plaster restoration.

The contractor has commenced cleaning, repairing and restoring the marble on the second floor corridors and the third and fourth floor balustrades. The project team also continues the process for acquiring matching marble for the Capitol.

The Construction Manager At Risk (CMAR) continues erecting the structural steel for the new Northeast and Northwest stairways and elevator shafts. The Design Build Team has installed waterproofing and has begun the duct rough-in work inside the core shell in the East wing. They are completing the roof deck and preparing to pour the concrete slab on the West wing. CSHQA has released the bid documents for the wings tenant improvements and the CMAR has begun soliciting bids. Ms. Frew presented a slide show showing the dramatic cut for the new connection to the Wings.

Commissioner Erstad noted that the CMAR discovered another challenge; an existing layer of paint which has a chemical reaction when exposed to moisture that delaminates the paint. The result is that more paint removal will be required than originally anticipated. The Design and Construction Committee and the project management team are working with Jacobsen Hunt on the scope of work and how it will affect the budget and the schedule. Commissioner Hartgen asked what the additional cost will be and Commissioner Erstad said that Jacobsen Hunt is still defining the scope of the work, but the lowest cost estimate will absorb the contingency budget.

Budget Review, Jan Frew

Ms. Frew referred on the DPW 30-month Budget Report, saying that the overall budget is still \$120 million, and the project contingency budget is \$1.4 million. Total expenditures for the restoration are \$16.5 million and total expenditures for the wings are \$16.4 million. The Design and Construction Committee has agreed with authorizing the CMAR to move forward on the paint restoration work to protect the construction schedule as much as possible, as discussed previously by Commissioner Erstad.

Commissioner Hartgen asked for more information about the extent of the problem and Ms. Frew responded that as the CMAR works they will uncover more areas that are involved, so it is difficult to know the extent of the problem until work is underway. This problem could have a significant impact to the schedule, so it must be dealt with immediately. She said that an optimistic cost estimate is \$1.4 to \$1.5 million, and worst case scenario estimate is \$2.8 million.

Schedule Update, Jan Frew

Ms. Frew reported that at the last Capitol Commission meeting the schedule was approximately one month behind and Jacobsen Hunt has been working to close that gap. The schedule submitted by Jacobsen Hunt for this meeting shows that the original completion date in November has been regained. Ms. Frew noted that the paint problems may adversely affect the deadline, but everyone is working to mitigate any schedule delays.

Commissioner Erstad notified the commission that Jacobsen Hunt sent a letter to Ms. Frew addressing design change requests and their effect the final completion date, and he presented a copy of this letter to the commission for the record. He said that the Design and Construction Committee has formally declared that no further design changes can be incorporated into the project.

Commissioner Mike Gwartney moved that the Capitol Commission reaffirm the actions of the Design and Construction Committee that in order to preserve the project schedule and budget, no further changes to the project design will be considered from this point forward. The second was by Commissioner Dolores Crow; the motioned carried unanimously.

Commissioner Gwartney cautioned that people will likely still bring ideas to the commissioners, and Commissioner Hartgen reiterated that good communication is key and necessary to everyone who may ask for change orders in the future. Commissioner Erstad asked that talking points be developed for the Commissioners to help them respond to these types of requests. Commissioner Hartgen asked Commissioner Youtz to send notification of this decision to the legislators and other elected officials.

Public Outreach, Art & Culture

Public Relations/Outreach Activities, *Commissioner Sandy Patano*

Commissioner Patano reported that the Templemans were delighted that the Commission accepted their offer to commission a bust of former Commissioner Louise Shadduck for display in the restored Capitol and she was also able to notify former Commissioner Shadduck before she passed away. Commissioner Patano will work with Mr. Daniel to produce a press release announcing the display.

Commission Patano updated the commissioners on public relations and outreach activities since the last meeting, as follows:

- Mr. Daniel has provided tours as needed for the press, usually on Fridays, as well as tours for the Governor's office, legislature and legislative staff.
- Idaho's First Lady spoke to a group of students from Morningside Elementary in Kimberly, Idaho, where she attended school. After the First Lady's speech, the children took a walking tour of the exterior of the Capitol and visited other interesting sites in the Capitol mall.
- Idaho State University Architecture Program, the Legislative Council and Permanent Building Fund members toured the Capitol.
- Idaho Public Television toured and has accumulated about eight hours of footage.
- Mr. Daniel has taken the traveling educational trunk on its debut to a school in Idaho City, where he gave a presentation. Feedback from the teachers at the school indicated that the overall unit is excellent and the teachers also suggested some changes.
- The communications team attended the Governor's Conference on Recreation and Tourism, which resulted in:
 - The Department of Commerce is open to a Capitol Commission presentation about the restoration project at their next annual meeting (May 2009).
 - The National Geographic Society proposed including the Capitol in their new venture of making wall-sized maps of cultural features. They are currently working on one for Yellowstone Park and an Idaho Capitol map is possible.

Art, History & Culture Committee, *Commissioner Janet Gallimore*

Commissioner Gallimore reported that the committee met with the advisory group and John Maulin (project Architect/Engineer) on May 19 and discussed placement of displays in the Capitol. The committee identified the central gathering area in the new garden level entrance, the wings' hallways and meeting rooms as areas that can accommodate temporary artwork displays.

The following key actions were taken this meeting:

- Garden level central gathering area will be used to tell the story of Idaho.
- Hallways in the wings will be used for temporary displays, whether from communities or artists themselves.
- Committee rooms in the wings will display art pieces with a theme related to the function of the appropriate legislative committee, i.e., the agricultural committee space could be dressed with appropriate agricultural photographs.

- House and Senate photographs are intended to be displayed on the third floor, but may be expanded to the wings if needed.

Airport Exhibit, Gary Daniel and Ken Swanson

Mr. Daniel presented a display of three of the six exhibit mock-ups that will tell the story of the Capitol restoration at the Boise Airport. Mr. Swanson reported that the panels are currently being printed by Catapult3, a Boise company, and will be completed today and installed at the Airport on May 22, 2008. Commissioner Gallimore thanked Mr. Daniel and Mr. Swanson for their team work on this project.

Monthly Meeting Schedule, Chairman Kane

Regular meetings are now tentatively scheduled for 10:00 am on the third Wednesday of each month at the Idaho State Historical Society, unless the Commission is touring the Capitol.

Following is the meeting schedule for the next three months:

- June 18, 10:00 to 12:00 am, at Idaho State Historical Society
- July 16 (tentative) at Idaho State Historical Society
- August 20 (tentative) meeting and tour, at JR Williams Basement Conference Room

Adjournment

Commissioner Dolores Crow moved to adjourn the meeting. The second was by Commissioner Jeff Youtz; the Chairman adjourned the meeting at 11:15 am.

Becky Henke, Communications Assistant
Idaho Capitol Commission