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# Idaho State Capitol Commission

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## Official Minutes December 1, 2006

A meeting of the Idaho State Capitol Commission was held on this date in the Senate Caucus Room, #350, 3<sup>rd</sup> Floor, Statehouse. Major General Jack Kane, Commission Chairman, called the meeting to order at 9:15 a.m.

### **Attendees**

#### **Members Present:**

Major General Jack Kane, Chairman

Andrew Erstad

Stephen Hartgen

Evan Frasure (via teleconference)

Carl Bianchi

Sandy Patano

Jeff Youtz, Director, Legislative Services Office, and Ex-Officio Member (via teleconference)

Keith Petersen, Interim Director, Idaho State Historical Society, and Ex-Officio Member

Pam Ahrens, Director, Department of Administration, Secretary/Ex-Officio Member

#### **Members Absent:**

#### **Others Present:**

Rick Thompson, Administrator, Div. of Internal Management Systems, Dept. of Administration

Jan Cox, Administrator, Division of Purchasing, Dept. of Administration

Tim Mason, Administrator, Division of Public Works, Department of Administration

Jan Frew, Deputy Administrator and Capitol Restoration Project Manager,  
Division of Public Works, Department of Administration

Ric Johnston, Facilities Services Manager, Department of Administration

Joe Rutledge, Capitol Restoration Project Manager Assistant, Division of Public Works, Department of Administration

Joanna Guilfooy, Deputy Attorney General, Department of Administration

Kelly Schlieper, Relocation Specialist, Division of Public Works, Dept. of Administration

Diane Blume, Management Assistant, Department of Administration

Becky Henke, Capitol Restoration Project Communications Assistant, Department of Administration

Eric Milstead, Analyst, Legislative Services Office

Robyn Davis, Relocation Specialist, Legislative Services Office

Linda Morton-Keithly, Public Archives and Research Library Administrator,  
Idaho State Historical Society

Ken Swanson, Historic Sites Administrator, Idaho State Historical Society

Jim Mallon, Lemley International

Jeff Shneider, CSHQA Architects

Kevin Brown, Jacobsen Hunt Joint Venture

Peter Morrill, General Manager, Idaho Public Television

Jeff Tucker, Idaho Public Television

## **General Commission Business**

### **Approval of Minutes**

**MOTION: Commissioner Erstad moved and it was seconded by Commissioner Bianchi to approve the minutes of the October 26, 2006 Idaho State Capitol Commission meeting. The motion passed.**

### **Status of Commission Positions**

Commissioner Ahrens introduced the new commissioner, Keith Petersen, Interim Director of the Idaho State Historical Society and the Capitol Restoration Project Communications Coordinator, Becky Henke. A candidate interview for the Communications Coordinator position is scheduled following this meeting.

## **Capitol Restoration/Addition Project Activities**

### **Capitol Restoration Planning Update**

Ms. Frew reported that completion of design details for the restoration are moving forward. The floor plans are complete, detail work from previous design is being coordinated with the new layouts on the floor plans and construction documents are being completed. Data communications have changed substantially over the last few years so plans are being reviewed to ensure that needs are met in the interim space, as well as in the restored Capitol. During December the different bid packages will be

developed. The Construction Manager At Risk will help with the details of the bid packages and the first package should be ready to bid in January.

The Commission's Design and Construction Committee is now meeting every two weeks and the Design team is meeting weekly. Currently they are reviewing different structural systems for the wings. First schematic drawings giving the outline and main components of the wing additions are due on December 15. The design-builder is McAlvain Construction with Hummel Architects designing.

Activities soon to be underway include drilling wells and investigative pits on the East and West sides, which will disrupt landscaping. Geotechnical borings will be conducted in the doorways under the East and West stairs and walkways in preparation for the wings expansion.

Commissioner Hartgen asked if wireless technology has been considered. Ms. Frew explained that the construction of the building does not lend to wireless systems easily. It has been proposed but all IT staff supporting the tenants have said that it is not an option because of the security level and the quality of service that would be available. The final decision will be made near the end of the project so that improvements in technology that might make it an option for us can be considered.

### **Recommendation for the Construction Manager At Risk**

A Request For Qualifications for a Construction Manager At Risk was issued and pre-submittal meetings were held. The selection committee, as well as the Design and Construction Committee, recommend the firm of Jacobsen Hunt be awarded the contract for Construction Manager At Risk. If the Commission approves the firm, the next step is to present the recommendation to the Permanent Building Fund Advisory Council (PBFAC) at its meeting on December 5. If the PBFAC approves the award, a contract will be negotiated.

Ms. Frew introduced Kevin Brown, a representative of Jacobsen Hunt, who gave a brief introduction of the company and a slide presentation showing their work on other similar projects. Mr. Brown explained that the joint venture of Jacobsen Hunt was first established for the Utah State Capitol restoration. Most of the team members selected for the Idaho State Capitol project have worked on the Utah State Capitol restoration. Jacobsen Hunt has the experience to help with the cost model; engineering, plan and constructability review; scheduling; coordination with contractor, architects and owner items; developing bid packages; and training packages.

**MOTION: Commissioner Erstad moved and it was seconded by Commissioner Youtz that the Commission approve the selection of Jacobsen Hunt as the Construction Manager At Risk for the Capitol Construction Project. The motion passed.**

Commissioner Hartgen asked if the Construction Manager At Risk contract would include setting of a specific project timeline. Ms. Frew explained that the overall project consultant, Lemley + 3D/I, has established a timeline of major activities. When the Construction Manager At Risk is hired, a more specific timeline for the bid packages will be developed. Commissioner Hartgen expressed concern about availability of qualified workers for this project within our completion timeline. Ms. Frew and Mr. Brown expressed that they already have people lined up and ready to work on this project. Mr. Bianchi expressed delight at finding a firm with as much experience as Jacobsen Hunt.

## **Historical Society Activities**

### **Inventory of Artifacts and Status on the Removal of Winged Victory and George Washington Statue**

Ken Swanson, who is in charge of removing artifacts from the Capitol, reported that the George Washington statue has been separated from its pedestal. Moving this statute is very delicate because of the age and structure. It will take two weeks to prepare the statue and one day to move it. The “Winged Victory” statue will be taken apart into two pieces and “foamed” into a box for protection before it is moved. The flag case on the second floor outside the Governor’s office will not be moved until after the inauguration ceremony.

The south door of the Capitol will be dismantled in order to remove the artifacts from the building because the historical doors have been replaced with aluminum “store front” type doors. As part of the project, the doors will be restored to their original height.

Mr. Swanson reported that all items in public spaces of the Capitol have been photographed and inventoried. The next step will be to do the same in office areas.

### **Records Management Activities**

Linda-Morton Keithly complimented the Commission on the work the Relocation Specialists are doing. As a result of the records training which was conducted for the Capitol tenants, it was evident that there is some confusion about what constitutes historical documents. Now that the training is complete, boxes will be delivered to tenants to start packing.

## **Upcoming Meeting Schedule**

The next three meetings of the Commission are scheduled for January 24, February 28 and March 28, 2007 at 9:00 a.m. in the Attorney General’s Conference Room, on the second floor State Capitol.

## Capitol Artwork

Chairman Kane read a letter from Representative Wendy Jaquet asking the Commission to discuss how art would be displayed in the Capitol. She suggested a separate committee be established to review and make recommendations. In the past, Mr. Mason explained, a Display Committee actively reviewed what was temporarily displayed in the Capitol, but it has not been convened for some time.

Commissioner Bianchi suggested that the Commission pursue an ongoing revenue stream, perhaps by resolution, providing Idaho-related artwork in the Statehouse. Commissioner Youtz agreed to pursue this with the Pro Tem and the Speaker. Commissioner Petersen proposed that the Committee display Idaho art, culture and history. Mr. Swanson reported that there is a large collection of Idaho art stored at the Idaho State Historical Society.

The Commission asked Ms. Henke to research how Capitol artwork is handled in other states and report back at its next meeting. Commissioner Ahrens noted the Commission needs to establish a long-range plan for determining what items are to be returned to the restored building and where they are to be located.

## Adjournment

**MOTION: Commissioner Erstad moved and it was seconded by Commissioner Youtz that the December 1, 2006 meeting of the Idaho State Capitol Commission adjourn at 10:10 a.m.**

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Becky Henke, Project Communications Assistant  
Department of Administration