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# Idaho State Capitol Commission

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## Official Minutes

April 10, 2001

A meeting of the Idaho State Capitol Commission was held on this date in the Senate Caucus Room, #350, Idaho State Capitol Building. Secretary Pamela I. Ahrens called the meeting to order at 11:10 a.m.

## Attendees

### Members Present:

Roy Lewis Eiguren, Chairman

Pam Ahrens, Director, Department of Administration, and Secretary/Ex-Officio Member

Carl Bianchi, Director, Legislative Services Office and Ex-Officio Member

Andrew Erstad

Steve Guerber, Director, Idaho State Historical Society, and Ex-Officio Member

Stephen Hartgen (via telephone conference call)

Sandy Patano (via telephone conference call)

Skip Smyser

Will M. Storey

### Others Present:

Donna Hartmans, Capitol Architect, Arrow Rock Architects

Jeff Shneider, CSHQA Architects

Jerry Lowe, CSHQA Architects

Jan Frew, Design/Construction Manager, Div. of Public Works, Dept. of Administration

Tim Mason, State Facilities Manager, Division of Public Works, Department of Administration

Rick Thompson, Administrator, Div. of Internal Management Systems, Dept. of Administration

Lyle Gessford, Purchasing Officer, Division of Purchasing, Department of Administration

Jennifer Carrington, Analyst, Legislative Services Office

Diane Garcia, Management Assistant, Department of Administration

## Approval of Minutes

**MOTION: Mr. Storey moved and Mr. Erstad seconded that the minutes of the February 5, 2001 Idaho State Capitol Commission meeting be approved as written. The motion unanimously passed. Chairman Eiguren was absent from voting.**

## Timeline for Restoration

Mr. Lowe distributed a document entitled "Preliminary Project Milestones for the Restoration of the Idaho State Capitol Building" (attached).

### **DPW Project #01-007 - Exterior Masonry Repairs and Stair Replacement**

The first portion of the timeline includes the exterior masonry repairs and stair replacement project. Construction documents for this portion of the work are to be completed by the end of May 2001 to be presented to the Permanent Building Fund Advisory Council (PBFAC) in June. Bid opening is tentatively scheduled for July 10<sup>th</sup>, and the construction contract scheduled to be awarded by July 20, 2001. Construction is anticipated to be complete by June 28, 2002, he said.

### **DPW Project 99-014 - Capitol Restoration, Master Plan and Design Work**

The schematic design for the bulk of the restoration project will be complete by April 28, 2001. Upon the Division of Public Works' (DPW) review and approval, the design phase and construction development phase documents can be initiated, he said.

Construction documents would then be presented to the PBFAC in September 2002 with contract award by October 25, 2002. October through April is the "front end" of the construction project, he said. During this time frame, such as contractor submittals and procurement of long lead equipment items will be done so that on-site construction can actually begin April 14, 2003. This would necessitate relocating executive and legislative branch agencies beginning as soon as the close of the 2003 legislative session. The legislative branch, it is anticipated, would reoccupy the Capitol in November of 2004. Remaining work on other floors as well as the site work will be done by June of 2005 in time for the re-dedication July 2005.

In the next several months, Chairman Eiguren said, he and Commissioners will focus on putting into place the right management structure to oversee the various aspects of this very complex project.

At this point, Director Ahrens noted, it is uncertain where tenants in the building will be relocated during construction. The issue is compounded, Chairman Eiguren noted, because no decision was made by the Legislature in regard to the use of the old Ada County Court House.

**MOTION: Mr. Smyser moved and Mr. Erstad seconded that the Commission adopt the preliminary project milestones for the restoration of the Idaho State Capitol Building dated April 10, 2001. The Commission passed it unanimously.**

## **Virtual Reality Tour of the Statehouse**

A firm has offered to conduct a digital walk-through video of the interior of the Capitol building, Mr. Shneider noted. This firm has software it would like to market to others, while using the Capitol as an example of its new technology. This request was addressed at the Commission's architectural subcommittee, he said. While the group determined it would have significant value, the consensus was it would be inappropriate for the display to be used for advertising purposes.

Chairman Eiguren suggested the Commission spend time looking at what policies other groups and Commissions have put into place to address similar circumstances. Also, the group may need to address the issue of copyrighting materials the Commission develops, he said.

From a procurement perspective, Director Ahrens reminded the group that generally when working with state dollars, multiple vendors are given the opportunity to provide the same service. Additionally, the state does not allow contractors to use the work they have done for the state as a means of advertisement.

Chairman Eiguren asked Steve Guerber, Stephen Hartgen and Sandy Patano to serve as an ad hoc committee to review the copyright issue as well as propose policies for working with vendors. Director Ahrens offered the assistance of Mr. Gessford of the Division of Purchasing, and the Department's Deputy Attorney General to assist the ad hoc group.

## **Legislative Updates**

**House Concurrent Resolution 21, Final Restoration Plan Approved  
House Bill 344, Endowment Income Fund, Appropriation**

Chairman Eiguren reported that legislation was passed this year providing the full funding request of \$64 million for the restoration of the Capitol.

*House Concurrent Resolution 21*, Director Bianchi explained, states the Legislature's support and approval of the master plan and its funding program, and lists in the fiscal impact statement all financial elements including the \$32 million in bonding, which would be reduced by any additional income the Commission receives.

*House Bill #344* allocated \$32 million from the general fund to the Commission. He reported as soon as the bill was signed, the funds were transferred to the Capitol Endowment Income Fund. The legislation provides continued authorization to the Commission to spend this money over a period of years. On a daily basis, he estimated, the \$32 million collects about 5% interest, which translates to about \$5,000 per day.

Moneys in the Capitol Endowment Income Fund are available to be spent by the Commission at any time. He suggested that since most of these funds will not be needed right away, that the Commission request the State Treasurer to invest these moneys in a longer-term account earning a rate of about 7%.

Director Ahrens suggested that before moneys are placed into long-term accounts that DPW determine what moneys will be needed for the project in the short term.

**MOTION: Mr. Smyser moved and Ms. Patano seconded that Chairman Eiguren and Director Bianchi negotiate with the State Treasurer to transfer funds into a longer-term interest account. It was passed unanimously.**

Mr. Hartgen suggested the Treasurer's Office bring the Commission up-to-speed on parameters of the different accounts, and on what sorts of options are available. Chairman Eiguren agreed that a regular Commission agenda item be the update of both the Endowment Fund as well as the balance of appropriated moneys.

*House Concurrent #21* also authorized the Commission to enter into an agreement with the Idaho State Building Authority (ISBA) for the purpose of securing a debt instrument bond of \$32 million that would be repaid through a variety of means, Chairman Eiguren said. It is his intent that Mr. Wayne Meuleman, ISBA Executive Director, provide a report on the bonding issues at the May Commission meeting.

Additionally, he said, last year the Land Board directed its staff to prepare a report on methods the Commission's Capitol Endowment lands could be more efficiently managed, thus earning additional dollars. It is his understanding that

the issue will be placed on the next Land Board's meeting agenda, and subsequently the information will be provided to the Commission members.

**House Bill 342, FY02 Capitol Commission Operating Appropriation**  
**Senate Bill 1075, Special License Plates**

Director Bianchi reported that the full requested amount of \$234,800 was received for the Commission operating budget for Fiscal Year 2002.

The special license plate bill was also approved. It differs in two respects from past special plates, he said. The proposed plate is not tri-colored, but a special design. Also, it is only available for the duration of the project--5 years. The Commission will need to agree upon a design at its May meeting and then submit the design to the Idaho Department of Transportation (ITD) in order for the plate to be issued sometime after January 2002. The design, which will be completed by E.S. Drake, our marketing consultant, is a flat plate different from the typical plate with raised letters and numbers. It would be the first flat plate in Idaho, he said.

## **Archeological Dig, Statehouse Grounds**

Director Guerber reported he is seeking Commission's approval to carry out an archeological dig somewhere on the grounds of the Statehouse. The purpose in doing this is to take the opportunity (prior to completion of the Capitol grounds restoration) to explore what had historically occurred on the site. The dig site may be where the old Territorial Capitol or old school building sat. This event will also be an illustration that other things are going on in conjunction with the restoration project.

To locate a proposed dig site, the Idaho Historical Society staff is utilizing metal detectors, ground penetrating radar, and maps of the grounds to identify where buildings might have been located, and where privies once were placed. Privies are likely the spot where individuals disposed of items that 100 years later could still exist. This was done on the site of the Kentucky grounds, and several important artifacts were discovered, he said.

Once a site is selected, excavation would be done on the area measuring about 7' by 7'. The area would be dug down about 4" for each excavation level to a total of 3' to 4'. The site would be fenced off with a canopy overtop and security. Dirt from the screening process would go right back into that site, he said. If items are discovered, a display could be created inside the Statehouse; but, if nothing is found, it was suggested a time capsule be created and buried at the location.

The time frame for the dig is anticipated beginning June 25<sup>th</sup> and continuing through July 4<sup>th</sup> of this year. A few possible sites will be proposed at the May Commission meeting, he said.

## **Miscellaneous Business**

Director Ahrens introduced Mr. Tim Mason, Administration's new State Facility Manager replacing Mike Despot who recently resigned from the State. She said Mr. Mason brings a lot of expertise and background to the position.

Ms. Patano requested that E.S. Drake, the Commission's new marketing consultant, provide a presentation of its marketing/communications proposal to the Commission at its May meeting. The member concurred.

The next Commission meeting is scheduled for May 23<sup>rd</sup>, Chairman Eiguren noted.

## **Adjournment**

The meeting of the April 10, 2001 Idaho State Capitol Commission was adjourned at 12:05 p.m.

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Roy Lewis Eiguren, Chairman  
Idaho State Capitol Commission

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Diane K. Garcia, Management Assistant  
Department of Administration