

Temporary Exhibition Proposal for the Capitol Building

From the Arts, History, and Culture Committee which consists of members approved by the Idaho Capitol Commission.

The Committee serves as an advisory group to the Idaho Capitol Commission. The Committee evaluates existing and proposed displays, on a temporary or permanent basis, intended to occupy the public spaces of the Capitol building or its grounds. The recommendations of the Committee will be subject to the approval of the Idaho Capitol Commission.

Committee Goals:

- Protect & maintain the integrity of open space within the Capitol and on its grounds.
- Provide an enriching experience that broadens the understanding of Idaho's heritage, culture and common values.

Who is Eligible to Exhibit:

- Governmental agencies, commissions, councils, and tribes
- Educational entities
- Agencies or organizations with subjects of state and national interest
- National, regional, local fine arts groups/organizations, and/or individuals

The Committee cannot allow exhibits determined to:

- be partisan, controversial, offensive, political, or blatantly commercial.
- be of inferior quality in terms of design, content, or educational aspects.
- possibly cause damage to the building.

Guidelines for Exhibitions: (based on *Idaho State Capitol Commission Guidelines for Objects of Art, Memorials, Statues, and Exhibits at the Idaho State Capitol and its Grounds*, www.capitolcommission.idaho.gov/pdf/misc/guideline_displays_03.pdf)

Applicants should be aware that:

- the Arts, History, and Culture Committee will review and make recommendations for accepted proposals to the Idaho Capitol Commission.
- approved exhibits will be temporary and displayed for a predetermined length of time.
- exhibits will be maintained. If any changes occur, the Capitol Curator will notify the contact person.
- the Capitol Curator will be responsible for monitoring the condition of exhibits and coordination with exhibitors.
- all inquiries regarding an exhibition or its status will be made to the Capitol Curator.

Evaluation Criteria:

Proposed exhibits will be evaluated for its:

- significance to the state of Idaho;
- statewide importance appropriate for all audiences;
- ability to enhance the beauty and dignity of the Capitol and grounds;
- ability to display the diversity of Idaho's people;
- ability to provide the viewer an enriching or educational experience;
- high quality of work.

Application Process:

Proposals will be reviewed in **three (3)** phases. The submitter will be contacted as to the status of their proposal.

- Phase I: an initial review of exhibition proposals by the Capitol Curator.
- Phase II: the Capitol Curator will present the exhibit proposal to the Committee for review, if it meets the guidelines and evaluation criteria.
- Phase III: final review and approval by the Capitol Commission if selected by the Committee.

Capitol Exhibit Proposal Requirements: (please type or print clearly)

1. Cover letter
 2. Brief organization or individual summary
 3. Exhibit narrative (if applicable)
 4. Labeled images (artist, title, medium, year created, and size) in cd, print out, or slide format
 5. Checklist of objects:
 - Checklist should be in alphabetical order by artist then by object if a group exhibition or by artwork if a single artist exhibition
 - Have artist name and area of residence (city or county, state if out of state) as they want it to appear in written form
 - For each artwork there should be the same information as on the images
Ex. Jane Doe, Meridian
Checklist of objects
 1. *Train Depot*, 2009
Color photograph on paper
14 x 24 inches
Credit line if applicable
- Ex. Group exhibition
1. Jane Doe, Rupert
Spring, 2008
Oil on canvas
16 x 24 inches
Credit line if applicable
 2. John Doe, Boise
Foothills, 2008
Oil on canvas
24 x 40 inches
Credit line if applicable
- Summer Fun*, 2007
Oil on canvas
18 x 30 inches
Credit line if applicable
6. Contact person's information

Capitol Contact information:

Please contact the Capitol Curator with all questions regarding exhibits in the Capitol building.