

---

# Idaho State Capitol Commission

---

## Official Minutes, March 5, 2012

A meeting of the Idaho State Capitol Commission was held on this date in Room WW17, Idaho State Capitol Building, Boise, Idaho.

### **Members Present:**

Andy Erstad, Chairman

Stephen Hartgen, Representative

Joe Stegner

Joy Richards

Teresa Luna, Director, Department of Administration, and Ex-Officio Member

Jeff Youtz, Director, Legislative Services Office, and Ex-Officio Member

Jan Gallimore, Executive Director, Idaho State Historical Society, Ex-Officio Member

### **Others Present:**

Rep. Linden Bateman

Rep. Max Black

Connie Smith, Financial Officer, Department of Administration

Kirk Weiskircher, Financial Officer, Department of Administration

Michelle Lynch, Capitol Curator, Idaho State Historical Society

Jennifer Pike, Department of Administration

Margaret Odedo, Department of Administration

## **Call to Order**

Chairman Erstad called the meeting to order at 2:36 p.m.

## **General Commission Business**

Approval of the Agenda

**MOTION:** Commissioner Youtz moved to approve the agenda, seconded by Commissioner Gallimore. Motion passed.

Approval of Minutes

**MOTION:** Commissioner Stegner moved to approve the minutes from the October 19, 2011 Capitol Commission meeting as written, seconded by Commissioner Luna. Motion passed.

## Budget and Funding Issues

### Revenue & Expenditures; *Connie Smith*

Ms. Smith presented the FY2012 Budget Worksheet with highlighted items as follows:

	<u>Expenditures</u>	<u>Total YTD Expenditures</u>	<u>FY 2011 Balance</u>
Administrative Support (January)	\$4,000	\$8,000	\$500
Dept. of Lands Fees (November)	\$24,840	\$49,680	\$74,320
Subtotal Administrative Expenses (thru Jan 2012)		\$61,920	\$265,280
Total Operations		\$106,915	\$816,563

Ms. Smith also highlighted the expenditure of \$10,995 for other statehouse updates. Those expenditures were for other upgrades in the Capitol approved by the Commission including \$8025 for the divider wall in the Secretary of State's office, \$2970 to move the AV panels and change out the communication plugs in the Senate Chambers.

Commissioner Stegner asked for further clarification on the Endowment Fund Investment Board. Chairman Erstad directed Jennifer Pike to email the Commission members the info that Ms. Smith had provided in the previous meeting.

Ms. Smith then presented the FY2012 Sources and Uses Fund Worksheet.

Ms. Smith reported total available funds are:

<u>Income Fund</u>	<u>Endowment Fund</u>
\$ 1,379,354	\$ 0

The total cash balances after liabilities are:

<u>Income Fund</u>	<u>Endowment Fund</u>
\$ 455,876	\$ 0

The estimated market positions, as of April 30, 2011 are:

<u>Income Fund</u>	<u>Endowment Fund</u>
\$ 524,467	\$ 22,815,829

## Capitol Restoration Updates, Tim Mason

### Project Status & Budget

Mr. Mason reported that project is finished.

## Public Outreach, Art & Culture

### Arts, History and Culture Committee Report, *Jan Gallimore*

- AHC Committee Report – Commissioner Gallimore began by indicating that in the package is the standard report of exhibitions in the garden level and what is coming.

Rep. Hartgen had asked her to look into the possibilities of an immigrant shadow exhibit being hung in the Capitol. There are challenges with hanging it on the marble, but it is being looking into. Commissioner Gallimore then discussed a request from Representative Eskridge in regard to the Mother of the Year Plaque that had formally hung in the Capitol and of the possibilities of transfer to Bonner County Museum. After additional input from other commissioners on reproduction of the plaque for individual counties or permitting traveling of the plaque throughout counties, it was unanimously decided that Commissioner Gallimore would come back to the commission with a follow up plan that will include both options. Additionally the plaque will be on loan to the Bonner County for upcoming Mother's Day event.

- Idaho Territorial Sesquicentennial - Commissioner Gallimore presented a brief overview of Idaho's 150 year sesquicentennial, indicating that the Governor will be issuing a proclamation in a few days. A tool kit is posted on Idaho State Historical Society's web-site, a fact sheet that can be customized by the counties, with branding strategies and logo. A product line at one will be presented at one of our upcoming meetings. Commissioner Gallimore closed by stating "this is a great opportunity for everyone to get involved".
- Veterans Exhibition – Commissioner Gallimore explained a potential veterans' exhibition to include flags. She is working with the Idaho National Guard Museum who owns the flags to see if they are reproducible due to the fragility; she is also looking at the case to see if it is appropriate to bring back into the building. Rep. Bateman then came forward to the Commission to thank the Commission on the possibility of getting the flag display back into the building. It was agreed unanimously that further information would be obtained and brought back to the commission for consideration.

## **Other/New Business**

### **Funding Request for Completion of WW17, *Jeff Youtz***

Commissioner Youtz explained that it was the original intention of the Commission to complete room WW17, however, this project did not get completed due to time constraints. This is a Senate room and is used for overflow; however, the plan of this room was to design it so that it could be used for other functions as well.

**MOTION:** Commissioner Youtz moved to expand \$47, 200 for this project, seconded by Commissioner Stegner. Motion passed.

### **Review of Statutory Changes to allow ICC to seek Appropriations from the Permanent Endowment, *Jeff Youtz***

Commissioner Youtz began by explaining at this time the Capitol does not need maintenance and repair; however, at some point we will need funds for that purpose. Commissioner Youtz then reviewed current and potential funding options under the Capitol Endowment Income Fund and the Capitol Permanent Endowment Fund. After a lengthy discussion it was unanimously decided that Commissioner Youtz would meet with the Endowment Fund Investment Board and come

back to the next meeting with more information.

### **Update on the Status of the Wood from the Historic Trees, *Jeff Youtz***

Commissioner Youtz recognized Rep. Max Black in regards to the utilization and management of the wood from the historical trees. Rep. Black began discussion indicating that the project started out as a salvage operation to save wood for future usage. Most of the wood has been converted into various furniture by Idahoan woodcrafters, and furniture is located in the Capitol or produced for items to be sold in the Capitol Gift Shop. The remaining lumber is stored close to the Historical Society and Old Idaho Penitentiary. Additionally Rep. Black voiced his concerns regarding the correct method of preservation of the wood.

**MOTION:** Commissioner Youtz moved that recommendations be gathered from the University of Idaho regarding correct preservation, with expenditures not to exceed \$2,000 for ensuring preservation of the wood. Seconded by Commissioner Stegner. Motion passed. Rep. Black asked the commission for an additional path on continual usage guidelines.

**MOTION:** Commissioner Youtz moved that a moratorium be placed on releasing any more wood until the Commission has had an opportunity to establish guidelines, seconded by Commissioner Gallimore. Motion passed.

### **Capitol Use Overview**

Commissioner Luna informed the Commission that the Department of Administration would be taking a look at the Capitol Use Guidelines and would report back to the Commission.

## **Monthly Meeting Schedule**

### **Capitol Commission Meeting Schedule, *Chairman Erstad***

- The next meeting was tentatively scheduled for August 13, 2012.

## **Adjournment**

**MOTION:** Commissioner Gallimore moved that the Commission adjourn. The second was by Commissioner Stegner; the motion passed unanimously and the meeting was adjourned.

**The meeting adjourned at 11:09 a.m.**

---

Jennifer Pike, Department of Administration  
Margaret Odedo, Department of Administration