
Idaho State Capitol Commission

Official Minutes

October 26, 2006

A meeting of the Idaho State Capitol Commission was held on this date in the Senate Caucus Room, #350, 3rd Floor, Statehouse. Major General Jack Kane, Commission Chairman, called the meeting to order at 2:05 p.m.

Attendees

Members Present:

Major General Jack Kane, Chairman

Andrew Erstad

Stephen Hartgen (via teleconference)

Evan Frasure (via teleconference)

Carl Bianchi

Jeff Youtz, Director, Legislative Services Office, and Ex-Officio Member (via teleconference)

Steve Guerber, Director, Idaho State Historical Society, and Ex-Officio Member

Pam Ahrens, Director, Department of Administration, Secretary/Ex-Officio Member

Members Absent:

Sandy Patano

Others Present:

Rick Thompson, Administrator, Div. of Internal Management Systems, Dept. of Administration

Tim Mason, Administrator, Division of Public Works, Department of Administration

Jan Frew, Deputy Administrator and Capitol Restoration Project Manager,

Division of Public Works, Department of Administration

Kelly Schlieper, Relocation Specialist, Division of Public Works, Dept. of Administration

Diane Blume, Management Assistant, Department of Administration

Dawn Hall, Analyst, Division of Financial Management

Eric Milstead, Analyst, Legislative Services Office
Robyn Davis, Relocation Specialist, Legislative Services Office
Linda Morton-Keithly, Public Archives and Research Library Administrator,
Idaho State Historical Society
Ken Swanson, Historic Sites Administrator, Idaho State Historical Society
Jack Lemley, Lemley International
Rich Bauer, Lemley International
John Maulin, CSHQA Architects
Mary Sue Jones, Idaho State Senate
Terry Franks-Smith, Idaho House of Representatives
Peter Morrill, General Manager, Idaho Public Television
Jeff Tucker, Idaho Public Television
Vivian Otero-Epley, Idaho State Building Authority

General Commission Business

Approval of Minutes

MOTION: Commissioner Frasure moved and it was seconded by Commissioner Erstad to approve the minutes of the October 5, 2006 Idaho State Capitol Commission meeting. The motion passed.

Status of Commission Positions

Commissioner Ahrens reported that the two new Commission positions—Communications Coordinator and Communications Coordinator “Assistant”—are being advertised with the closing date of October 27th. Many applications have been submitted thus far.

Capitol Restoration/Addition Project Activities

Master Plan Update

Ms. Frew introduced Kelly Schlieper, the Department’s new Relocation Specialist who will be responsible for moving tenants in and out of the Statehouse before and after construction, and settling them into temporary office space during construction. Robyn Davis has been hired as the new Relocation Specialist for the Legislative branch.

Ms. Frew explained the next step in the design process is for the Commission to review and approve the updated Master Plan, which was originally completed in 2000. The recent addition of the two underground wings to the plan has resulted

in changes to spaces within the Capitol Building. The purpose of the Master Plan is to designate areas in the building that will be preserved, restored, or rehabilitated.

Mr. Maulin explained the difference between the designations of “preservation”--the revitalization of space without significant modern elements added; “restoration”--the revitalization by repairing or adding significant historic looking modern elements; and, “rehabilitation”--construction of new finishes and structures within the existing Capitol Building.

He illustrated changes to the Master Plan with a PowerPoint presentation beginning with a diagram of the small area designated as the fifth floor. Most of this space, which is a mezzanine on the south side, has been designated “rehabilitation”. Historically, the area was used as a gathering area above “statutory hall” on the fourth floor. The brick stairwell leading to the fifth floor is designated “restoration” because of damage to the marble railing caused by graffiti over the years. The bricks themselves will be maintained and covered with Plexiglas so that historic signatures dating as far back as the 1920’s can be viewed. Mr. Maulin noted that recent visitors allowed into the stairwell area have signed the brick wall with “Sharpie” pens, destroying some of the historic signatures. The Commission asked that a letter be sent to Legislative Leadership asking that visitors not be allowed into the fifth floor until the restoration has been completed.

In the original Master Plan, Mr. Maulin continued, the Commission planned to rehabilitate the four light shafts that run vertically in the building. Since, the Commission has decided to utilize those shafts for pathways to run mechanical/electrical systems. Consequently, these spaces will be re-designated as “rehabilitation” spaces.

Since 2000 when the Master Plan was done, the design team has learned a lot more about what is historic in the building, and what is not. Commissioner Ahrens added that with the addition of the wings, spaces such as hearing rooms currently located on the third and fourth floors will be moved from the main building. Uses for those hearing room spaces have been fundamentally changed since the 2000 Master Plan and are now planned for offices and conference rooms.

An additional modification to the fourth floor, Mr. Maulin pointed-out, is that the open areas to the stairwell below on the south side will be restored. This original open space had been closed-off in the past to add floor space. The major change to the third floor Master Plan, he explained, is the addition of restroom space.

The second floor Master Plan designations changed slightly in the Lieutenant Governor’s office space. It has been determined that some of the space is not as

historic as originally conceived, and that area has been re-categorized as “rehabilitation”.

The first floor Master Plan was altered to include an additional entrance for the Governor and the Treasurer into their office areas. The designation was therefore changed from “restoration” to “rehabilitation”.

The Master Plan for the garden level of the existing building remains almost exactly the same as originally approved. However, now the garden level includes the addition of the wings on each end of the building.

The site plan, he said, is currently in flux pending design of the two wings. Skylights on the grounds will line up well with the original historic walkway patterns, he added, and there will be a couple structures added to the grounds to house heating/ventilating/air conditioning equipment. He noted that some of the trees on the property will be impacted by the construction, and plans are currently being made to transplant some of the smaller trees during the winter months. Some can be relocated on the Capitol block, or elsewhere in the Capitol Mall. Ms. Frew commented that it is the intent of the design group to submit a Master Site Plan to the Commission for approval.

MOTION: Commissioner Erstad moved and it was seconded by Commissioner Frasure that the Commission accept the revised Master Plan. The motion passed.

Design-Build Selection

Ms. Frew reported that Public Works is in the process of selecting a design-builder for the shells of the two underground wings. One joint entity, McAlvain Construction and Hummel Architects, submitted a proposal along with costs. A recommendation will be made to the Permanent Building Fund Advisory Council at its meeting on November 2nd to accept the proposal and to authorize the Department to enter into a contract.

A prequalification process was followed in the selection, Director Ahrens noted, and McAlvain/Hummel did meet those requirements. Selection is based on qualification and fees are subsequently negotiated, Ms. Frew added.

Historical Society Activities

Removal of Winged Victory and George Washington Statue

Ken Swanson, who is in charge of removing archives from the Capitol, reported that the George Washington statue and the Winged Victory sculpture will be moved from the Capitol and into storage on November 20th. This is the day a crane will be in place to set the Christmas tree on the front steps of the Capitol, he said, providing the opportunity to utilize the crane to load the artifacts onto a flatbed.

In order to get the two artifacts out of the building, casings will need to be removed from the front door of the Capitol. The only other large artifact yet to be removed from the building is the flag case located on the second floor across from the Governor's Office. Removal and repair of the flags are to be coordinated with the Adjutant General, since the flags belong to the Military Division. The flags are very damaged and fragile, he said, and have not been moved in about 80 years.

Status of Record Archives

Linda-Morton Keithly, who is responsible for archiving records removed from the Statehouse, reported that her team, along with the Department of Administration's Record Management staff will soon conduct half-day training sessions for contacts representing Elected Officials in the Statehouse. Training is designed to educate tenants on the different levels of document classification as well as to review retention options available in preparation for the relocation project. As soon as the training is done, she said, agencies will be encouraged to begin boxing-up records to move to storage. The Historical Society is currently negotiating off-site storage space.

Request for Temporary Alteration

In compliance with procedures established by the Capitol Commission for altering space in the Capitol, Ms. Frew reported that Idaho Public Television has requested temporary placement of new cameras in the legislative chambers prior to the next session. Along with these placements, a temporary control room is necessary. However, rather than having to ask Commission approval for construction of a temporary control room for this legislative session, a small room has been identified in the basement of the Capitol that can be utilized for this purpose.

Peter Morrill, General Manager, of Idaho Public Television explained the 2006 Legislature approved the acquisition of robotic cameras for both the House and Senate chambers. Those cameras will be utilized for the first time this coming session and then they will be installed in the old Ada County Courthouse during the Capitol restoration, ultimately returning to the restored Capitol.

Upcoming Meeting Schedule

The next meeting of the Commission is scheduled for December 1, 2006 at 9:00 a.m. in the Senate Caucus Room, third floor State Capitol.

Adjournment

MOTION: Commissioner Erstad moved and it was seconded by Commissioner Frasure that the October 26, 2006 meeting of the Idaho State Capitol Commission adjourns at 3:15 p.m.

Diane K. Blume, Management Assistant
Department of Administration