
Idaho State Capitol Commission

Official Minutes October 13, 2005

A meeting of the Idaho State Capitol Commission was held on this date in the Senate Caucus Room, #350, 3rd Floor, Statehouse. Major General Jack Kane, Commission Chairman, called the meeting to order at 10:00 a.m.

Attendees

Members Present:

Major General Jack Kane, Chairman
Andrew Erstad
Stephen Hartgen
Will Storey
Sandy Patano (via teleconference)
Steve Guerber, Director, Idaho State Historical Society, and Ex-Officio Member
Carl Bianchi, Director, Legislative Services Office, and Ex-Officio Member
Pam Ahrens, Director, Department of Administration, Secretary/Ex-Officio Member

Members Absent:

Evan Frasure

Others Present:

Rick Thompson, Administrator, Div. of Internal Management Systems, Dept. of Administration
Tim Mason, Administrator, Division of Public Works, Department of Administration
Jan Cox, Administrator, Division of Purchasing, Department of Administration
Jan Frew, Deputy Administrator, Division of Public Works, Department of Administration
Diane Blume, Management Assistant, Department of Administration
Jeff Schneider, CSHQA Architects
John Maulin, CSHQA Architects
Katie Butler, CSHQA Architects
Representative, Lemley and Associates

Approval of Minutes

MOTION: Commissioner Erstad moved and it was seconded by Commissioner Storey that the minutes of the July 11, 2005 Idaho State Capitol Commission meeting be approved as written. The motion passed unanimously.

Guidelines for Public Space Use at the Idaho State Capitol and its Grounds

Mr. Mason noted that the Department of Administration's scheduling procedures for use of space at the Capitol Building have been modified, and posted on-line.

Specifically, he said, the procedures note that use of the exterior stairs can be scheduled for a period up to four hours, and the rotunda for up to eight hours. It stipulates that any event is open to the public. Spaces can be used by any organization and scheduled on a first-come-first-serve basis. There will be no allowance for reoccurring events, and events cannot be booked more than 180 calendar days a head of time. The state reserves the right to over-ride a scheduled event if the space is needed for state use, he said.

To reserve space in the Capitol, a "Statement of Purpose" must be filled out and submitted to Facilities Services. The form asks for the user's insurance information should the space be utilized for an activity rather than for a speech, for instance, he explained. The Commission discussed whether insurance should be required at all times possibly reducing potential liability to the state. Commissioner Ahrens agreed to follow-up with the State Risk Manager and report back. In the meantime, the Commission agreed the procedures, as presented, should be implemented.

Budget and Funding Issues

Overview of Commission Funds

As of September 30, 2005, Mr. Thompson reported, the Commission has expended \$157,798 of its \$300,024 **FY06 operating budget**. Included in the expenditures are costs for the Capitol's 100th year birthday celebration held in July.

He reviewed the **Sources and Uses of Funds** statement and noted that the Income Fund balance at the beginning of FY06 was \$3,062,277 and the Endowment Fund, \$6,620,326. Applying all interest income, license plate receipts, as well as

projected expenditures and liabilities, the ending balance as of September 30, 2005 in the Income Fund is \$1,506,827—the Endowment Fund remained the same. Market value for the Income Fund is \$1,663,403, and the Endowment Fund \$9,093,965.

He also distributed a draft **operating budget for FY07** for the Commission to consider. Commissioner Bianchi suggested that FY07 will be a time when Commission expenses will significantly increase, should the restoration move forward. Consequently, he proposed the Commission's budgeted spending authority be enhanced. Commissioner Ahrens offered to adjust the budget accordingly for Commission review. She agreed that more outreach and personnel funds most likely will be required in FY07.

Design/Construction Items

Project Status of Exterior Work

Work continues on the exterior of the building, Ms. Frew reported, and currently the dome's joints are being repaired. Carbon fiber rods are also being installed to provide seismic stabilization of the parapet. This entails drilling hundreds of 5/8" diameter holes through the top of the parapet at depths of 4' - 5'.

New skylights are being replaced above both the House and Senate chambers, prior to installations over the rotunda, JFAC Room, and contemplation area on the fifth floor. The roof replacement has been delayed until next spring once all the skylights have been replaced and the weather is more favorable. Planters on the north side of the Capitol will be rebuilt before winter. The exterior work is estimated to be done by the end of February.

Report on Capitol Restoration Legislative Task Force

The charge of the Capitol Restoration Legislative Task Force is to study the Capitol Restoration Master Plan, the development of related buildings and properties in the Capitol Mall, and possible enlargement of the Capitol Building to address space requirements and Statehouse restoration needs, Commissioner Bianchi explained. Subsequently, the Task Force is to make recommendations in 2006 for implementation of a plan, complete with financing. Three Task Force meetings have been held and trips taken to Utah and Texas to visit their Statehouses.

The Department of Administration engaged the help of consultants, 3DI/Lemley to analyze the above-ground wings proposal. The analysis concluded that such an

addition would harm the architectural integrity of the Capitol. There were also seismic considerations to take into account, and the cost was considerable. This option, therefore, was eliminated by the Task Force.

An alternative proposal of below-ground wings, also known as garden wings, was suggested by 3DI/Lemley. This prompted the trip to Texas to view its underground expansion project. Two levels on each end of the Capitol would provide a total of 100,000 s.f. (50,000 s.f. on each side). One level on each end would provide an additional 50,000 s.f. Two large atriums on each side of the building would provide light into underground space.

An underground addition would minimally disturb the capitol grounds, he explained. The concept is to expand out from underneath the stairs on either end. Commissioner Ahrens added that should underground wings be utilized for hearing rooms, it would provide easy access for the general public to attend hearings, and for the media to interact. State-of-the-art telecommunication services could also be incorporated as part of the project to expand access of these committee hearings throughout Idaho.

At its meeting last week, Commissioner Bianchi reported, the Task Force asked the Department of Administration to provide various scenarios including one and two-level garden wings, and use of the Old County Court House either remodeled, as is, or with an expansion and connection to the tunnel.

Should the 2006 Legislature approve the Task Force recommendation, and authorize the issuance of bonds, funding and design would need to be in place by April of 2007 so Capitol tenants can be relocated, and construction initiated immediately after the Legislative session. The construction process would then take between 28 to 30 months. Tenants could begin to move back into the restored building by Fall of 2009. The 2008 and 2009 Legislative sessions would be held outside of the Capitol Building.

Ms. Frew referred the members to a projected cost escalation spreadsheet which addresses two scenarios in regard to the restoration of the Capitol. The first scenario takes into account that construction costs level out in 2007 from a 6% escalation rate to a 2.8%. The second scenario is based on construction costs remaining at 6% through year 2010. It is the effort of Governor Kempthorne, Commissioner Ahrens said, to get the restoration done since the longer we wait the more expensive it becomes. The cost for swing space, and moving costs must also be included in the overall expense of the Capitol restoration project.

The Task Force meets next on November 9th.

Public Relations/Outreach

Capitol Commission Website

Ms. Blume reported that Becky Youtz has been hired to redesign the Commission website, which is soon to be launched. This is a major information point for a variety of people both within and out of state, and it is anticipated the site will be utilized for outreach once the project gets underway.

The new site, which will be more functional and accommodating of new information, will be accessible at www.capitolcommission.idaho.gov

Upcoming Meeting Date

The Commission discussed the potential need to schedule a meeting in December prior to the Legislative session. Subsequently, it will tentatively meet again on January 19, 2006, April 20, 2006, and July 20, 2006.

Adjournment

MOTION: Commissioner Erstad moved and it was seconded by Commissioner Storey that the October 13, 2005 Idaho Capitol Commission meeting be adjourned at 11:45 a.m. The motion passed unanimously.

Major General Jack Kane, Chairman
Idaho State Capitol Commission

Diane K. Blume, Management Assistant
Department of Administration