
Idaho State Capitol Commission

Official Minutes

December 16, 2002

A meeting of the Idaho State Capitol Commission was held on this date in the Senate Caucus Room, #350, Idaho State Capitol Building. Commission Secretary Pam Ahrens called the meeting to order at 1:05 p.m.

Attendees

Members Present:

Pam Ahrens, Director, Department of Administration, and Secretary/Ex-Officio Member
Carl Bianchi, Director, Legislative Services Office, and Ex-Officio Member
Andrew Erstad
Steve Guerber, Director, State Historical Society, & Ex-Officio Member
Stephen Hartgen
Will Storey
Skip Smyser

Members Absent:

Roy Lewis Eiguren, Chairman
Sandy Patano

Others Present:

Allison McClintick, Policy Adviser, Office of the Governor
Jan Frew, Design/Construction Manager, Div. of Public Works, Dept. of Administration
Tim Mason, State Facilities Manager, Division of Public Works, Department of Administration
Rick Thompson, Administrator, Div. of Internal Management Systems, Dept. of Administration
Jan Cox, Administrator, Division of Purchasing, Department of Administration
Diane Blume, Management Assistant, Department of Administration

Jason Hancock, Analyst, Legislative Services Office
Jeff Shneider, CSHQA Architects
John Maulin, CSHQA Architects
Jack Lemley, Lemley & Associates, Inc.
Craig Vander Vorste, 3D/International
Chuck Klunker, 3D/International
Bill Drake, E/S Drake
Jeremy Chase, E/S Drake
Bob Fick, Associated Press

Approval of Minutes

MOTION: Commissioner Erstad moved and Commissioner Storey seconded that the minutes of the September 12, 2002 Idaho State Capitol Commission meeting be approved as written. The motion unanimously passed.

Budget and Funding Issues

Revenue/Expenditures

Mr. Thompson reviewed the Sources and Uses of Funds Statement, which illustrates the current cash condition of the Commission as of the first 5 months of FY03. The cash balance dated July 1, 2002, was \$11,152,977 and reflects action of the Legislature that returned \$22 million from the account to the State's General Fund. The Income Fund balance, as reported, does not include the Permanent Endowment dollars, he said; however, both funds will be reported together in future statements. (See attached statement.) A noted adjustment on the statement of a positive \$23,082, he explained, corrects an error in the reporting of the funds at the last Commission meeting.

The uses of those funds include \$6,400,000, which was transferred to the General Fund during FY03, and \$500,000, which was transferred to the Commission project account from the General Fund appropriation. Additionally, \$9,017 of the Income Fund was utilized for Commission operating expenses through November 30, 2002. The current cash balance is \$8,251,540.

In addition to the Commission's expenditure of \$9,017 for operating expenses, the Commission also expended a total of \$494,487 toward the actual project itself during the first five months of this fiscal year.

License Plate Update

Commissioner Bianchi indicated the Commission license plate continues to sell very well, and he distributed a sheet illustrating the amount of sales through October 31, 2002--833 plates. This translates into about \$20,825 in revenue. The wildlife, bluebird and elk plates continue to out-sell the Commission plates, he said.

Design/Construction

Commissioner Erstad explained construction documents are 100% complete and have been submitted to Public Works, and to 3DI/Lemley Associates for review and cost estimation. The review is estimated to be complete by mid-January. It is hopeful, he said, that during the Commission's first quarterly meeting in 2003, a summary analysis of the project will be available for distribution.

For the legislative session, the design team will be asked prepare a synopsis and informational packet for educating new members of the building's major conditions and systems, and to keep veteran members aware of the project status. Mr. Shneider offered to lead tours of legislators throughout the structure and answer questions. Commissioner Bianchi agreed to help coordinate this effort during the week of legislative orientation.

Commissioner Erstad added that the preliminary review of the plans by 3DI/Lemley and Associates thus far are quite complimentary and encouraging. Our design team has done a great job, he offered.

Access Use and Administration

Commission Guideline on Objects of Art, Memorials, Statutes, and Exhibits at the Idaho State Capitol and its Grounds

Commissioner Guerber recalled that at the September Commission meeting, the Display Committee distributed its proposal for modifications to the Commission's adopted guideline on displays in the Capitol, dated November 1999. The Commission did not take action on the proposal at that time. Also provided at that time was an inventory of artwork and displays that exist within the building.

MOTION: Commissioner Guerber moved and Commissioner Smyser seconded that the Capitol Display Committee be authorized to propose for Commission approval within the next six months, changes to the 1999

Guideline on Objects of Art, Memorials, Statues, and Exhibits at the Idaho State Capitol and its Grounds, and to provide additional information as it determines necessary. The Commission passed it unanimously.

Recommendations for DAR Tree Replacement on West Lawn

Commissioner Guerber noted that a tree, which had been planted on the west lawn of the Statehouse by the Daughters of the American Revolution (DAR) many years ago, recently died and was removed. He has since been in contact with the current representative of DAR who indicated the group would be happy to be involved in a replanting ceremony. Since the group has limited funds, it anticipates possibly raising dollars for the tree replacement, which will be in the same general area of the original tree.

Planting of a White Pine on the Capitol Grounds

Commissioner Guerber remarked he has been unsuccessful in making contact with a retired professor from the University of Idaho who has offered to help with the planting of a White Pine on the Capitol grounds. He feels that perhaps both trees could be planted at the same time, and indicated he would continue to work toward this possibly occurring this upcoming spring.

Update of Commission Strategic Plan

Commissioner Bianchi explained the original Commission Strategic Plan was recently updated to reflect changes in the timeline of the restoration project. The mission, vision, and goals, he explained, are statutory and did not change (see attached). Some of the objectives, however, were modified.

Objective #1 under **Goal #1** (development of a Master Plan) is to develop the schematic plan and construction contract specifications. *Objective #2* is the participation of Idaho citizens by the development and implementation of comprehensive public information and involvement programs, as funding allows. *Objective #3* is the implementation of renovations within the Master Plan, when funding becomes available; and, *Objective #4* is to implement and fund emergency actions that are necessary to protect the historical uniqueness of the Capitol, until the actual renovation project begins.

Objective #1 under **Goal #2** (presentation of a funding program to the Legislature) is to continue to evaluate fund raising approaches open to the Commission. *Objective #2* is to present any proposals or suggestions to the Legislature for consideration during its 2003 session.

This plan will continue to be updated on an annual basis, he reported.

MOTION: Commissioner Bianchi moved and Commissioner Guerber seconded that the Commission adopt the updated strategic plan as presented. The Commission passed it unanimously.

Report from the Historical Society

Commissioner Guerber noted he recently returned from a State Historic Administrators meeting in Pennsylvania and brought back to the Commission information on that state's capitol restoration project. The work is estimated at \$37 million, and does not include infrastructure work, which is to be funded through its Public Works program.

Upcoming Meeting Schedule

Commissioner Ahrens reported the Capitol Commission budget presentation for FY04 is scheduled before the Joint Finance and Appropriations Committee at 9:00 a.m. on Monday, February 3, 2003. It is likely the Commission will conduct a quarterly meeting on that date, as well.

Adjournment

The December 16, 2002 Idaho Capitol Commission meeting adjourned 1:35 p.m.

Roy Lewis Eiguren, Chairman
Idaho State Capitol Commission

Diane K. Blume, Management Assistant
Department of Administration