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# Idaho State Capitol Commission

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## Official Minutes January 27, 2000

A meeting of the Idaho State Capitol Commission was held on this date in the Attorney General's Conference Room, second floor, Idaho State Capitol Building. Chairman Eiguren called the meeting to order at 11:05 a.m.

### **Attendees**

#### **Members Present:**

Roy Lewis Eiguren, Chairman

Pam Ahrens, Director, Department of Administration, and Secretary/Ex-Officio Member

Carl Bianchi, Director, Legislative Services Office and Ex-Officio Member

Andrew Erstad

Steve Guerber, Executive Director, State Historical Society and ex-Officio Member

Stephen Hartgen, via conference call

Skip Smyser

Will Storey, via conference call

#### **Absent and Excused:**

Louise Shaddock

#### **Others Present:**

Donna Hartmans, Capitol Architect, Arrow Rock Architects

Lyle Gessford, Purchasing Officer, Division of Purchasing

Bob Fick, Associated Press

Diane Garcia, Management Assistant, Department of Administration

## Approval of Fundraising Consultant

There is one item of business to bring before the Commission on this date, Chairman Eiguren said. The Commission will consider the recommendation of the selection subcommittee that has recently gone through the Request for Proposals (RFP) process for a fund raising consultant.

Mr. Gessford explained six proposals were received as a result of the RFP. Of those six, a short list was devised of the top three firms, which were then orally interviewed by the selection committee:

Charles H. Bentz Associations, Illinois  
The Collins Group, Washington/Oregon  
First Counsel, Inc., California

After the oral interviews, and in consideration of the cost element and the technical proposals, a recommendation was made that First Counsel of California be selected as the Commission's fund raiser.

The next step of the process, Mr. Gessford continued, is to sign a contract with First Counsel to consist of the RFP, First Counsel's response, and any negotiated issues that might need to be resolved. A five-day waiting period in which all participants have an opportunity to appeal has since passed, he said. There were no appeals, only two requests for information, which have been provided.

Mr. Storey noted that First Counsel was unanimously the top choice of each of the selection committee members, which included himself, Roy Eiguren, Skip Smyser, Stephen Hartgen, and Steve Guerber.

In the current fiscal year's budget, Chairman Eiguren commented, there is funding available to launch the initial step of the process--the feasibility study. He asked that wording be included in the contract with First Counsel that it begin the feasibility study this fiscal year, and complete it during the next fiscal year.

To recap, he said, the consultant will first complete the feasibility study in which interviews are conducted across the state with a report back to the Commission as to the feasibility of the capital campaign. At that time a recommendation will be made to the Commission estimating the total amount of potential dollars to be collected from the private sector. Once this phase is complete, the Commission has the option of selecting the same consultant to implement the campaign.

**MOTION: Mr. Storey moved and Mr. Erstad seconded that the Commission approve the recommendation made by the selection committee that First Counsel, Inc. be hired as its fundraising consultant. The motion passed unanimously.**

Chairman Eiguren requested the contract with First Counsel be ready for signature by the upcoming Commission meeting on February 15<sup>th</sup>.

### **Future Meetings**

Chairman Eiguren pointed-out that he, Director Bianchi, Director Ahrens and Mr. Jeff Shneider, of CSHQA, will be meeting with legislative leadership on the following Monday to explain where the Commission is in its process. Later the same day, a press conference will be conducted to present to the Legislative Advisors and the Media Tenants, the initial plans for the Capitol space use.

## **Adjournment**

The meeting was adjourned at about 11:15 a.m.

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Roy Lewis Eiguren, Chairman  
Idaho State Capitol Commission

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Diane K. Garcia, Management Assistant  
Department of Administration