
Idaho State Capitol Commission

Official Minutes, December 20, 2012

A meeting of the Idaho State Capitol Commission was held on this date in Conference Room 155 via conference call, LBJ Building, Boise, Idaho.

Members Present:

Andy Erstad, Chairman (via conference call)

Stephen Hartgen, Representative (via conference call)

Joe Stegner, (present in Conference Room 155)

Joy Richards, (via conference call)

Teresa Luna, Director, Department of Administration, and Ex-Officio Member, (present in Conference Room 155)

Jeff Youtz, Director, Legislative Services Office, and Ex-Officio Member (via conference call)

Jan Gallimore, Executive Director, Idaho State Historical Society, Ex-Officio Member, (present in Conference Room 155)

Others Present:

Margaret Odedo, Department of Administration

Call to Order

Chairman Erstad called the meeting to order at 9:32 a.m.

General Commission Business

Approval of Minutes

MOTION: Commissioner Gallimore moved to approve the minutes from the August 8, 2012 Capitol Commission meeting as written, seconded by Commissioner Joy Richards. Motion passed.

Capitol Restoration Updates, Jan Frew

Project Status & Budget

Jan Frew reviewed the following updates:

- Front Podium area in the House and Senate chambers refurbishment of desk tops has been completed in the amount of \$19,883.00 out of the total of \$20,000. Commissioner Hartgen asked if anything specific such as Wi-Fi had been requested. Ms. Frew responded the only items were holes cut to allow for laptop connections to drop through the desk and plug underneath. Chairman Erstad asked if we anticipate that others will need to be restored. Ms. Frew responded that we think that we have addressed the issue of support beams needing replacement.

- Modification to WW17 with a raised dais work is still in progress. Installation of a very large conference table with a small railing in front of the dais has also been installed so that it can serve as a conference room; or it can double as a hearing room. Additionally screen size has been increased and screens remounted. The project was funded at \$77,200 and currently \$66,792 has been obligated. Commissioner Stegner asked Ms. Frew if we expect the flex room to be completed for use this legislation. Ms. Frew stated yes we are in days of completing.

Public Outreach, Art & Culture

Arts, History and Culture Committee Report, *Jan Gallimore*

- AHC Committee Report – Commissioner Gallimore reported that the Idaho Commission on Arts Awards Exhibition is currently on exhibit in the Garden level through February 10, 2013. Idaho’s Early Governors Exhibition period will begin February 17 – August 18, 2013. Additionally Capitol Historical Tree objects are on display in Statuary Hall. Commissioner Gallimore then moved on to the Veterans Exhibition reporting that the Idaho State Historical Society continues to collaborate with the Military Museum and other stake holders on the exhibition. It is anticipated that by Memorial Day the exhibit will be displayed.
- Banners Lamppost Guidelines – Commissioner Gallimore provided recommendations regarding statewide significant events, installation requirements, contents of banners, banner quality, structural display, time frame of exhibition, and number of banner(s) to be displayed around the Capitol grounds. Commissioner Luna added that this is just a starting point for the Capitol Commission to have a voice in how banners can be placed around the Capitol Grounds. After further discussion, it was decided that guidelines would reflect that agencies wanting to put banners up, will need to accommodate design and production within their agency budgets. The Director of Administration will approve all requests in cooperation with the Capitol Commission.
- Idaho Territorial Sesquicentennial Commemoration Update – Commissioner Gallimore provided an overview on updated activity surrounding the commemoration. It was noted that the excitement of the event is building with many agencies across Idaho getting involved with very creative ideas. Commissioner Gallimore will provide the Commission with a complete report that she has provided to the Governor’s office. Commissioner Gallimore then presented nine images of banners that will surround the entire building to reflect Idaho’s diversity and different geographic segments of the state that represent the people, with February 2013 as a tentative installation date.

Other/New Business

Legislative Office Modifications (House), *Jeff Youtz*

- Commissioner Youtz provided an overview of House office modifications indicating that he has had an opportunity to discuss the matter with the Speaker of the House. At this point we are waiting for more technical feedback from Jan Frew. The biggest issue is the heat and air circulation. Currently the area is designed with an open room concept and raising the partitions all the way to the ceiling will lose heat and air. It was agreed by the Commission to wait for additional information. Mr. Youtz then answered questions about

the presentation area in the Senate room and problems of moving the current dais around. A solution may be that electrical plugs could be inserted into the floor so that the dais can be rolled from one part of the room to another. Mr. Youtz will bring more information back to the Commission. After further discussion it was decided that at the next meeting the Capitol Commission would review polices that have been previously adopted.

Monthly Meeting Schedule

Capitol Commission Meeting Schedule, *Chairman Erstad*

- The next meeting was scheduled in WW17 for February 6, 2012.

Adjournment

MOTION: Commissioner Stegner moved that the Commission adjourn. The second was by Commissioner Gallimore; the motion passed unanimously and the meeting was adjourned.

The meeting adjourned at 10:31 p.m.

Margaret Odedo, Department of Administration